

CONCORD HALL OWNERS ASSOCIATION

APPLICATION FOR MODIFICATION(S)

Name: _____	
Address: _____	
Date: _____	Phone: _____

PLEASE REFER TO ARTICLES 5 & 6 ON PAGE 12 OF YOUR COPY OF THE COVENANTS AND RESTRICTIONS BEFORE COMPLETING THIS FORM.

REMEMBER – ALL REQUESTS MUST BE SUBMITTED BEFORE ANY WORK IS BEGUN
(PER CONCORD HALL'S COVENANTS & RESTRICTIONS, THE ARCHITECTURAL CONTROL COMMITTEE (ACC) COULD TAKE UP TO 30 DAYS TO RESPOND)

MODIFICATIONS REQUESTED (Include specific details of material, color, styles, etc.)

- FENCES:** Specify materials, height, style and sketch to scale on copy of survey drawing of lot, use photos or drawings.
- LANDSCAPING:** Statuary, fountains, decorative structures, etc. to be depicted with photo, drawings and location indicated on survey or drawing of lot.
(Any structure, major renovation or change to grade of lot that may affect drainage)
- POOLS & SPAS:** Provide plans and specifications. Also include all fencing, decking and railing modification, two (2) sets.
- RECREATIONAL EQUIPMENT:** Specify manufacturer, type and location on survey or drawing lot.
- REPAINTING:** Paint manufacturer, type and color. Include swatch and specify trim, siding, shutter, and door colors
- ROOF:** Manufacturer, type and color. (Sample of brochure recommended)
- SCREENING & LATTICE:** Specify material, style, color, location and elevation.
- STRUCTURAL ADDITION/MODIFICATION:** Provide plans and specifications, two (2) sets.
- TREE REMOVAL:** Sketch the tree location on a copy of the survey.
Dead or storm damaged trees may be removed without the approval of the ACC.
- SATELLITE DISHES & ANTENNAS:** Specify size, type and location.
- STORAGE BUILDINGS:** Include plans, location, dimensions, color, type and materials.
- OTHER** Submit appropriate information and detailed description.

ADDITIONAL COMMENTS: _____

DATE TO START PROJECT: _____

ESTIMATED COMPLETION DATE: _____

For your protection, inquire with the proper authority, either city or county, regarding permit requirements before starting any work on your property. Projects involving new construction, additions, alterations, or any modification to structural, electrical, heating, water, gas or sanitary plumbing systems will most likely require a permit.

INCOMPLETE APPLICATION WILL CAUSE DELAYS IN PROCESSING

I further understand and agree that no work on this modification request shall commence until the property owner has received written approval of the ACC. I represent and warrant that the requested modifications strictly conform to the Declaration of Covenants, Conditions, Restrictions and Guidelines for the Concord Hall Owners Association (CHOA). I further understand and agree that as the property owner, I am responsible for complying with all city and/or county building and zoning regulations.

Property Owner's Signature: _____ Date: _____

Please return completed form to any CHOA Board or ACC member or send it to:
(please refer to your latest newsletter for names and addresses)

**Concord Hall Owners Association
P.O. Box 4920
Alpharetta, GA 30023-4920**



TO BE COMPLETED BY ARCHITECTURAL CONTROL COMMITTEE BOARD

DATE RECEIVED: _____

DATE REVIEWED: _____

SIGNATURE: _____

Committee Action: _____

- Approved as Submitted
- Conditionally Approved
- Disapproved
- Deferred until _____
- Withdrawn
- Returned for insufficient information

COMMENTS: _____

